

**Licking Heights Local School District  
BOARD OF EDUCATION ORGANIZATIONAL MEETING  
January 7, 2016 5:00 p.m.  
Licking Heights High School  
Philip Wagner, Ph.D., Superintendent**

**AGENDA**

1. President Pro-Tem calls meeting to order. Time: \_\_\_\_\_
2. Pledge to flag
3. Administration of the Oath of Office by State Representative Scott Ryan to re-elected members Nicole Roth and Brian Bagley.
4. President Pro-Tem calls on Treasurer to take the roll.

ROLL CALL: Bagley\_\_\_\_ Roth\_\_\_\_ Russ\_\_\_\_ Satterwhite\_\_ Wand\_\_\_\_

5. Election of President

A. Nominations

\_\_\_\_\_

**Resolution #01-16-001.** Motion to Close Nominations

Moved \_\_\_\_Seconded\_\_\_\_  
Bagley\_\_\_\_Roth\_\_\_\_ Russ\_\_\_\_ Satterwhite\_\_ Wand\_\_\_\_MC: Y N

**Resolution #01-16-002.** Motion to Elect President

Moved \_\_\_\_Seconded\_\_\_\_  
Bagley\_\_\_\_Roth\_\_\_\_ Russ\_\_\_\_ Satterwhite\_\_ Wand\_\_\_\_MC: Y N

6. Election of Vice President

A. Nominations

\_\_\_\_\_

**Resolution #01-16-003.** Motion to Close Nominations

Moved \_\_\_\_Seconded\_\_\_\_  
Bagley\_\_\_\_Roth\_\_\_\_ Russ\_\_\_\_ Satterwhite\_\_ Wand\_\_\_\_MC: Y N

**Resolution #01-16-004.** Motion to Elect Vice President

Moved \_\_\_\_Seconded\_\_\_\_

Bagley\_\_\_Roth\_\_\_ Russ\_\_\_ Satterwhite\_\_\_ Wand\_\_\_MC: Y N

7. **Resolution #01-16-005.**\_\_\_\_\_moves and \_\_\_\_\_seconds the Board of Education approves to set the third Tuesday of each month for regular Board of Education Meetings to be held at 7:00 p.m. in the High School Auditorium and to add meetings as deemed necessary. Exceptions, the Board reserves the right to adjust the date of regular meetings based on Board member availability (e.g. summer vacation). This resolution authorizes the Board to notice a change in the date of the Regular Meeting with proper notice. The Board will make every effort to hold the meetings at its regular interval, but values attendance by all members and will adapt when needed.

Moved \_\_\_Seconded\_\_\_

Bagley\_\_\_Roth\_\_\_ Russ\_\_\_ Satterwhite\_\_\_ Wand\_\_\_MC: Y N

8. **Resolution #01-16-006.** Board Action Items

- A. Motion to approve the Treasurer of Licking Heights Local Schools to invest all interim and inactive funds as prescribed by the Ohio Revised Code and Board Policy.
- B. Resolution to authorize the Treasurer of Licking Heights Local Schools to request from the County Auditor school tax advances, when available, for calendar year 2016.
- C. Resolution to authorize the Treasurer of Licking Heights Local Schools to pay all bills within the limits of the Appropriations Resolution as bills are received and after the merchandise has been inventoried and determined to be accurate and in good condition, and to report monthly to the Board the bills that were paid.
- D. Motion to establish a Service Fund for Board Members in the amount of \$5,000.
- E. Resolution to authorize the Superintendent to apply for all available State and Federal funds/grants.
- F. Resolution to appoint the Superintendent and the Treasurer in the absence of Superintendent, as the Purchasing Agents for Licking Heights Local Schools.
- G. Resolution to authorize the Superintendent to employ temporary personnel with notification and subsequent approval sought at the next Regular Board meeting.
- H. Resolution to establish a Records Commission composed of the President of the Board of Education, the Treasurer of the Board and Superintendent of Schools. The Commission shall meet at least once a year and establish rules for retention and disposal of records and to review the same.
- I. Resolution to authorize the Superintendent and Treasurer to use legal services of the Licking County Prosecutor, Franklin County Prosecutor, and/or legal services with expertise and experience with public school laws; Special Education Laws, Labor

Issues, Financial Issues and other legal matters pertinent to the operation of a school district.

J. Resolution to authorize the Superintendent to accept resignations from any staff member during times when the Board is not in session.

Moved \_\_\_ Seconded \_\_\_  
Bagley \_\_\_ Roth \_\_\_ Russ \_\_\_ Satterwhite \_\_\_ Wand \_\_\_ MC: Y N

9. **Resolution #01-16-007.** Appointment of Legislative Liaison for the 2016 Calendar Year.

\_\_\_\_\_ Alternate: \_\_\_\_\_

Moved \_\_\_ Seconded \_\_\_  
Bagley \_\_\_ Roth \_\_\_ Russ \_\_\_ Satterwhite \_\_\_ Wand \_\_\_ MC: Y N

10. **Resolution #01-16-008.** Committee Appointments

- A. Finance \_\_\_\_\_
- B. Curriculum \_\_\_\_\_
- C. Policy Review \_\_\_\_\_
- D. Building and Grounds \_\_\_\_\_
- E. Community Outreach \_\_\_\_\_
- F. Technology \_\_\_\_\_
- G. Student Liaison \_\_\_\_\_

Moved \_\_\_ Seconded \_\_\_  
Bagley \_\_\_ Roth \_\_\_ Russ \_\_\_ Satterwhite \_\_\_ Wand \_\_\_ MC: Y N

11. ADJOURNMENT

**Resolution #01-16-009.** \_\_\_\_\_ moves and \_\_\_\_\_ seconds that the Board of Education meeting is hereby adjourned. Time: \_\_\_\_\_

Moved \_\_\_ Seconded \_\_\_  
Bagley \_\_\_ Roth \_\_\_ Russ \_\_\_ Satterwhite \_\_\_ Wand \_\_\_ MC: Y N